

Ref.		Comments	Council's Response
1	Environment Agency	We have no comments to make at this stage, however, depending on the environmental risks within the area, we may comment at the later stages of the neighbourhood plan.	We welcome these comments from the Environment Agency.
2	Highways England	This consultation is for the re-designation of Mill Hill neighbourhood forum – no changes have been proposed to the area and therefore Highways England have no comments to make on this consultation. We are satisfied that the re-designation of this Neighbourhood Forum will not materially affect the safety, reliability and / or operation of the SRN (the tests set out in DfT C/13 para 10 and DCLG NPPF para 32).	We welcome these comments from Highways England.
3	Historic England	Having reviewed the renewal application we do not have any concerns, or consider it necessary to raise any specific issues relating to the historic environment. As such we are content for the renewal application to be determined by the local authority in accordance with the Localism Act and Neighbourhood Planning Regulations.	We welcome these comments from Historic England.
4	Natural England	Natural England does not wish to make comment on the suitability of the proposed plan area or the proposed neighbourhood planning body.	We welcome these comments from Natural England
5	Mike Barker – Former Secretary to the Forum	I have two points about the renewal: 1. I think the current MHNF constitution does not actually require regular financial accounts to be produced. I do think, for good governance and	1. We expect Forums to be managed in a way that promotes good governance and

		<p>transparency, that accounts should be produced at least annually and agreed at the AGM.</p> <p>2. I note that the list of committee members includes Roger Tichbourne. I gathered that he was no longer a member of the MHNF Committee. You may want to check this with him, however, to confirm his status.</p>	<p>transparency</p> <p>2. We have noted the changes to the Membership of the Committee</p>
6	Resident 1	Over the past five years the MHNF has shown great commitment and worked diligently to improve things for the Mill Hill community. The Forum has made a great deal of difference by getting things done.	We acknowledge the Forum's activities in improving Mill Hill. However the specific remit of the Forum was to produce a Neighbourhood Plan within 5 years of designation.
7	Baroque Theatre Company; BigTime Trustee; and Canal Cafe Theatre	The forum is a positive force for good in the community and its re designation will only benefit the local area.	We note your support.
8	Mill Hill Broadway Website Team	In 2010 an online set of 4 information sites for the area were set up in the absence of any others. They go from strength to strength but this has much to do with the support from the Mill Hill Neighbourhood Forum: because of one thing that sets them apart	We note your support for the Forum's activities and acknowledge the improvements to the neighbourhood. However the majority of these activities do not relate to their specific remit of

	<p>from every other organisation in the area. That is their ability to take action rather than just talk about ideas.</p> <p>The evidence that they are making a huge difference in our area is extensive :</p> <ul style="list-style-type: none"> • Mill Hill Broadway Markets • Festivals in the Broadway and Mill Hill East • Hanging Baskets and Planters in the Town Square • Creation and maintenance of the Town Square • Salcombe Shopping Renewal of Area • Gaining Step Free Access along with our local MP for our station • The Annual Area Guide in print delivered to all households old and young • Monthly Newsletters to their mailing list • Regular updates on their On Line Facebook Page • Information about local planning issues for ordinary residents e.g Pentavia, Millbrook etc. • Regular Public Meetings in the Hartley Hall and NW7 Hub which allow everyone to take part. <p>I believe that the area has improved beyond recognition through Barnet Council supporting Mill Hill Neighbourhood Forum. Another 5 years would see an excellent Neighbourhood Plan written, and more support and continuity for community projects such as Step Free Access. We have the Station Car Park</p>	<p>producing a Neighbourhood Plan for Mill Hill.</p>
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		issue here on Broadway and the Forum can provide leadership on this.	
9	Resident	The Neighbourhood Forum have been a positive force for improving where I live and work. These are positive things that they have done, The markets, The Town Square, The festivals the improved refuse arrangements and the hanging baskets in previous years and I look forward to the step free access at Mill Hill Broadway Station. It seems the Forum's work is not finished and they should be encouraged to continue the great work in the area. Thank you to Barnet Council for supporting the Neighbourhood Forum and their work because it makes a big difference to everyone's lives.	The main focus of Council support for the Forum has been to help them produce a Neighbourhood Plan for Mill Hill
10	Mill Hill Families	Mill Hill Families Facebook page has over 7K members and continues to grow every day. Myself and the consensus of the group fully support the Mill Hill Neighbourhood Forum and all the hard work John Gillet and his amazing team have done and continue to do to make Mill Hill a beautiful village. People coming together, striving to make Mill Hill a safer places for visitors, individuals and families coming to the area. Promoting new and established businesses. The wonderful vibrant markets that they organise. Its all just fabulous and we are lucky to have John working so hard for our lovely neighbourhood. We urge Barnet Council to support the Neighbourhood Forum and keep on backing John and his teams enormous efforts.	The Council acknowledges this work and highlights that this is outside the specific remit of the Forum.

11	minimealtimes.com	<p>I heard the Barnet Council Consultation has decided to end the Mill Hill Neighbourhood Forum. John Gillett and his amazing team have done so much amazing work and I would hate to see it all stop. They have run the markets, fought the developers, won the step free access grant for our station (finally) created us a town square, developed an annual guide so all businesses are listed and everyone is included. Please reply to this email and let me your decision. I know a lot of people are upset by this announcement.</p>	<p>The Council acknowledges this work and highlights that this is outside the specific remit of the Forum.</p>
12	John Living Chair Mill Hill Preservation Society	<p>As a stakeholder with an interest in the Mill Hill and Hale area, we have been aware of the work of the Mill Hill Neighbourhood Forum since its inception in 2014. Indeed the chair of the Forum sits on the MHPS Managing Committee so that our respective organisations are made aware of each other's work. The Society has been involved in all the consultation processes in the development of the Area Action Plan (AAP) and we consider this process very worthwhile.</p> <p>Our Society is a non-political organisation with some 850 members that looks after the interests of NW7 at many levels, including the Conservation Area, planning, open spaces, amenities, traffic and transport, sports provision and the Green Belt. All these issues relate to the AAP and the work of the Forum. Their work would be more advanced if they had not been distracted by some very big development schemes proposed in the local area that</p>	<p>We note the support of the MHPS for the Forum's work on the Neighbourhood Plan (not the Area Action Plan). We also note your comments that the Forum has been distracted from producing a Neighbourhood Plan because of major development schemes such as Pentavia and the National Institute of Medical Research. The Council considers that such schemes should have incentivised production of a Neighbourhood Plan.</p>

		also needed their input. These applications have no doubt interrupted their processes and we quite understand why the Forum needs to renew their designation. Without any reservations MHPS support the work the Forum is undertaking, and it is most important that they have time to bring to a conclusion the AAP and then oversee its implementation. We therefore would encourage and endorse the renewal of their formal designation for another 5 years.	
13	Resident	I wish to register my support for the re-designation of the Mill Hill Neighbourhood Forum.	We note your support.
14	Member, Mill Hill Residents Association	I am a great believer in the concept of the forum, and the good it can do. I also do not believe that anyone involved has done so with anything other than the intention of improving the area. Everybody has given up a great amount of time and deserves to be applauded for that. On this alone I believe the MHNF should continue in some form. However, it has become apparent during the lifetime of the MHNF, and especially so over the last 12 months that there is little governance of the MHNF which could be deemed constitutional. Members' requests for information and clarity are generally not met, the organisation is rife with arguments and no progress has been made against the development of the Plan as required. Indeed, it should be noted that the current Chair of the MHNF is subject to a motion of no-confidence which will hopefully be decided within the	The Council acknowledges the work that has gone into improving Mill Hill. However the Forum has not focused on its specific task of producing a Neighbourhood Plan. We expect Forums to be managed in a way that promotes good governance and transparency enabling the local community to be engaged and able to contribute to the production of a Neighbourhood Plan. Such plans can only succeed as the products of joint working and co-operation. Neighbourhood Plans are ultimately subject to local referendum and there is a risk, when there is an absence of joint working, of a Plan being overturned.

	<p>month of June. Attached are a series of documents which outline the alleged breaches of the constitution that have occurred plus what the membership will require from the Chair to satisfy them. These include documentary evidence where pertinent and a copy of the email requesting an Extraordinary General Meeting to discuss the motion. All these items will be discussed with the current Chair at the Extraordinary General Meeting the committee is obliged to call. Whilst the membership is trying to sort these issues out as befitting a local organisation, there is a lack of belief amongst it that an outcome amenable to all is achievable. Given the timescales, I am left with no choice but to lodge the allegation of breaches and evidence as part of this consultation. I would dearly like to see these resolved prior to a decision being made. If there has been no resolution by the time this matter comes before committee, I ask that there is a full investigation into the governance of the MHNF as part of the process and prior to any decision being made on whether to renew the forum. I request to speak at the committee to give evidence as to whether the issues have been resolved satisfactorily.</p> <p>Summary of Mill Hill Forum Constitution breaches 1.2 The purpose of MHNF is to further the social, economic and environmental well-being of the Mill Hill Area as defined in section 2 below ('the Area') by acting for the Area under the provisions of the Act. Evidence of how this has been achieved is short. The</p>	<p>With reference to the allegations of breaches to the Forum's constitution the Council requested and received a response from the Forum's Chair. The Council's views are :</p> <p>Items 1.2 and 1.4 - The Forum's application attributes the lack of progress to the many other tasks it has had to perform, including responding to planning applications & consultations and managing projects such as the renewal of the shopping precinct at Salcombe Gardens and creating a new town square for Mill Hill Broadway. The express purpose of the Forum is to produce a Neighbourhood Plan. There is no legal requirement for a Forum to perform these other tasks. The changes to the Forum Committee has also been cited as a reason for delay.</p> <p>Item 3.3 - To be designated as a Neighbourhood Forum the group must have a membership that includes a minimum of 21 individuals who either: live in the Neighbourhood Area. work there; and/or are elected members for a local authority that includes all or part of the neighbourhood area.</p>
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	<p>lack of a Plan is a significant worry given it is the key remit of the MHNF to fulfil this purpose.</p> <p>1.4 MHNF will monitor implementation of policies in the London Plan and the Barnet Local Plan in the Area and will produce and maintain a Neighbourhood Development Plan No plan has been produced to date. The reasons for this lack of progress can be firmly put down to a lack of governance and failure of the Officers of the MHNF to focus on the task rather than items outside of the remit of the MHNF.</p> <p>3.3 A Committee (or Steering Group) comprising of at least 19 members will be elected at each AGM to carry out the day-to-day work of the Forum. The quorum for the Committee will be 9 members. The Committee is constantly in flux. The most worrying part is that the Chair does not seem to know the size of the committee which he runs. There are at least 3 separate public reference points for the committee size. At the last AGM (see comment on 3.10 below) the committee size was stated as 24 with at least 3 of those being unconstitutional appointments against 3.8 (see below). Since then the Secretary has resigned and the Vice Chair been removed in contravention of 3.18. The Chair has said the Vice-Chair will only be replaced at the AGM. Additionally, there has been at least one further resignation from the committee. Based on the AGM</p>	<p>Five councillors sit on the Committee, two in their capacity as elected members and three as residents. The Council is aware that membership of the Forum has now dropped below 21 individuals and that it therefore fails to meet the basic conditions for re-designation. Improvements are required to the timely publication and circulation of minutes for the Committee and Annual General Meeting.</p> <p>Items 3.4 and 3.7 – It is clear that the Forum is operating without the support of a Vice Chair or Secretary and that this has contributed to the delay in Neighbourhood Plan production. Clarity on elections and co-opted members can be provided through the timely publication and circulation of minutes for the Committee and Annual General Meeting.</p> <p>Item 3.8 – see response at Item 3.3</p> <p>Item 3.9 – see response at Item 3.3. It is a matter for the Forum if they consider discussions with developers to be confidential. However such matters can be redacted from the minutes.</p>
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	<p>figures, the committee size is 18, which is unconstitutional.</p> <p>Chair’s claims at license hearing: At the recent hearing into his application for an alcohol license (29 May 2019, Council record), the Chair claimed that the current committee was 21. At this meeting he stated that five councillors were members of the committee, which is in breach of 3.8 (see below). Hence even the committee size according to his statement is 18, which is unconstitutional.</p> <p>Re-designation Application: The Chair claims the committee is 24 and lists them Again, five councillors are listed as members of the committee, which is in breach of 3.8 (see below). Further to this four people appear to have been co-opted since the AGM. Without minutes, there is no validation that they have been correctly done so. Therefore, the committee size for the Re-designation Application must lie at 17, which is unconstitutional. The lack of minutes means there is no evidence that a quorum has been achieved since 2015</p> <p>3.4 The Committee will elect the following officers of the Forum from its number: Chair, Vice Chair, Secretary and Treasurer. Officers will serve for one year and be subject to re-election, and there will be no limit to the number of terms an officer may serve. The Chair (or the Vice Chair when acting as Chair) will</p>	<p>Items 3.10 and 3.11– in addition to previous comments on meetings the minutes for Annual General Meetings should be published and provide a record of attendance.</p> <p>Item 3.17 – the Chair of the Forum confirms that there is a Register of Committee Members Interests.</p> <p>Item 3.18 - The procedures in place for removal of members from the Forum Committee remain unclear. Any removal of members should be evidenced through minutes of Committee meetings.</p> <p>Item 5.2 – reference is made to a consultation on licensing rather than planning. The Forum will be expected to engage widely in producing the Neighbourhood Plan.</p> <p>Item 6.4 – The Forums Committee meeting of March 11th 2019 agreed the renewal.</p> <p>Item 6.5 - The Forum’s application attributes the lack of progress to the many other tasks it has had to perform, including responding to planning applications & consultations and managing projects such as the renewal of the</p>
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	<p>have a casting vote at any Committee or General Meeting.</p> <p>For the last two years the membership has been asked to directly elect the officers at an AGM. There is currently no Vice Chair or Secretary. There is no evidence of elections for the first three years of the Forum</p> <p>3.7 The Committee may co-opt up to six additional members to the Committee in any year. Co- opted members will have the same voting rights as other Committee members. A co-opted member may be elected as an officer.</p> <p>Four names appear on the Re-designation Application as committee members who were not directly elected at the last AGM. It is assumed that these members were co-opted, however without minutes this cannot be proven.</p> <p>3.8 One Councillor representing each of the two Wards in NW7 will be invited to all Committee meetings and will have the same voting rights as other Committee members.</p> <p>At the last AGM 5 councillors were listed as committee members</p> <p>3.9 The Secretary will make minutes of General and</p>	<p>shopping precinct at Salcombe Gardens and creating a new town square for Mill Hill Broadway. The express purpose of the Forum is to produce a Neighbourhood Plan. There is no legal requirement for a Forum to perform these other tasks. The Forum has also highlighted that changes in the Forum Committee has further contributed to a lack of progress on the Neighbourhood Plan.</p>
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	<p>Committee Meetings available to the members of the Forum within three weeks of the meeting unless impracticable. Organisations which are affiliated to MHNF will be encouraged to communicate such information to their membership.</p> <p>No minutes have been published since 2015. When minutes were requested, the chair responded with "We are not required to publish minutes of meetings, as much of what we discuss is confidential and potentially commercially sensitive."</p> <p>3.10 Annual General Meetings will be held in September or as close to such date as practicable. An Extraordinary General Meeting may be called by decision of the Committee or by 30 members of the Forum applying to the Secretary. For all General Meetings, a notice of the meeting and details of any resolutions to be put to it will be sent to all Forum members (who have provided their E-mail addresses to the Secretary) at least 21 days before the meeting. Two AGMs have been held in April and May of 2017 and 2018 respectively. No email has been sent notifying as required within the time period required. The fact the meeting was an AGM was announced on the day via the presentation. The advertisement was as a "public meeting".</p> <p>3.11 At any General Meeting each member present will have one vote. Where practicable, arrangements</p>	
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	<p>will be made to enable members unable to attend to appoint a proxy. Decisions of General Meetings will be by simple majority except in the cases set out in section 6 below. The quorum for a General Meeting shall be 30 members.</p> <p>No list of attendees at the last meetings has been published. It is unclear if there was a quorum</p> <p>3.17 The Secretary will keep a Register of Committee Members' Interests detailing any financial interests in the Area or any other interest which could be deemed to have an influence on decisions likely to come before the Committee. Members will abstain from voting on any matter in which they have a financial interest.</p> <p>This has been requested but never received. There is no evidence this has been maintained.</p> <p>3.18 Members may be excluded from continuing their membership of the Forum or from acting on the Forum Committee or Topic Groups for conduct and behaviour that is disruptive and/or does not promote the aims and objectives of the group. Exclusion of members will be by a majority vote of the Forum Committee</p> <p>At least two people have been removed from the committee without a majority vote of the committee. When questioned the chair responded "MHNF's constitution says that if a committee member fails to attend 3 meetings without giving apologies they are deemed to have resigned." There is no such clause in</p>	
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		<p>the constitution.</p> <p>5.2 MHNF fully intends to consult as widely as possible with all residents across NW7 and with Business owners in the Area to determine their views and will attempt to reach consensus in our Neighbourhood Development Plan. No consultation has been done over the application for an alcohol license in the town centre. Members of the business community have stated they were not consulted.</p> <p>6.4 The Mill Hill Neighbourhood Forum will be in existence for 5 years from the date it is adopted by the London Borough of Barnet unless dissolved as in 6.2 above or extended by the decision of a General Meeting. The application has been put in to extend without the decision of a General Meeting. When questioned on what the process was and when the next AGM is, the chair responded that the application had been put in and the AGM will be in September - after the renewal. In the same email, it is quite clear that a member of the committee was unaware of the process, indicating the decision had never been discussed in committee.</p> <p>6.5 In accordance with the Act, a formal review of the functions and achievements of MHNF will be carried out five years after its formation. Following such review, and consultation with its members, MHNF will decide to continue, amend or dissolve itself as</p>	
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		<p>considered appropriate. No review has been undertaken and no consultation undertaken prior to the decision to continue</p>	
15	<p>Marshall Hoffman Chair Mill Hill Ward Panel</p>	<p>This submission has been summarised in terms of material planning considerations as regards an objection to the Mill Hill Neighbourhood Forum being renewed under the current Chair for a further 5 years. The submission alleges that a convicted child sex offender is involved in the Neighbourhood Forum and should therefore be subject to a DBS check. The submission also highlights that local councillors refuse to work with the Neighbourhood Forum or the Chair. The submission also highlights that no accounts have ever been filed and no minutes produced as per the constitution. Under these circumstances, the Mill Hill Neighbourhood Forum cannot be renewed unless the Chair is removed.</p>	<p>In considering this application for re-designation the Committee will note the issues of safeguarding raised by the Chair of the Mill Hill Ward Panel. These are more appropriately addressed by the Metropolitan Police and Children’s Services. The Council is aware that the 5 Cllrs listed as members of the Committee will not participate within the Forum until this issue of safeguarding is resolved.</p> <p>The Council has no authority to remove the Chair of the Forum. This is a matter for the members of the Mill Hill Neighbourhood Forum.</p> <p>We expect Forums to be managed in a way that promotes good governance and transparency enabling the local community to be engaged and able to contribute to the production of a Neighbourhood Plan.</p>
	<p>Richard Logue Former Vice Chair of the</p>	<p>I write as the former vice-chair of the Mill Hill Neighbourhood Forum. I served as vice chairman of the Neighbourhood Forum committee from its inception in 2013 until August 2018. I was summarily</p>	<p>The Council remains concerned at the lack of progress with the Neighbourhood Plan which is the specific remit of the Forum. The Forum</p>

	<p>Forum</p>	<p>dismissed by the Chairman, John Gillett, following to his dismissal by me from the board of trustees of the NW7 Hub charity. Mr. Gillett has brought considerable energy to his role as chairman of the Neighbourhood Forum committee, however the draft neighbourhood plan should have been adopted by now. In addition, no accounts have been published by the Neighbourhood Forum and minutes of the committee meetings have not been made available to the public since 2015. As a public body in receipt of public funds this is not an acceptable situation. I would suggest that if the Neighbourhood Forum is to continue for another five years it requires a complete change of officers and a new committee. A number of local residents have indicated to me that they would be willing to serve as committee members. Please note that <u>I do not wish to serve as a replacement Chairman of the forum</u>, I am willing to serve on a new committee, if the Forum is renewed. Any new committee and officers should be wholly responsible for the adoption of the Neighbourhood Plan only and that other extra activities undertaken by the current Chairman such as markets and a local electronic newspaper should be terminated. The new committee should operate in an open and transparent way and be free of any political or commercial influence. The draft plan as it stands at present should be handed over to the new committee and a full public audit of the Neighbourhood Forum's accounts should be</p>	<p>has been involved in other activities outside of the remit given to it through designation under the Localism Act.</p> <p>The Council also has concerns about the Forum Committee and their engagement in the production of the Neighbourhood Plan. The Committee does not meet the Basic Conditions as it no longer has 21 or more Committee Members.</p> <p>We expect Forums to be managed in a way that promotes good governance and transparency enabling the local community to be engaged and able to contribute to the production of a Neighbourhood Plan.</p>
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		<p>undertaken.</p> <p>Second Email: Further to my previous email it would seem that the present management of the Mill Hill Neighbourhood Forum is out of control and indulging in further sackings of committee members. See the attached screenshot from the twitter account of Mill Hill Today the monthly newsletter of the Mill Hill Neighbourhood Forum in which it states MHNF committee member Roger Tichborne has been sacked from the committee.</p>	
	James Goldsobel	<p>I'm not entirely sure how to reply to this e mail except to say that I think the neighbourhood forum has been awful for Mill Hill over the last few years. Mr Gillett and his team has repeatedly demonstrated that they don't understand what is best for an area in the 21st century. I hope beyond hope that they are not listened to going forward.</p>	We note your objection